

Course Changes 2021/22

As the school year is about to begin and after the success of last year's course changes over Zoom, I will once again be processing course requests over Zoom. All Course Changes must be requested and, if approved, completed before the school year begins. These changes will be for the entire school year.

I will be hosting **Zoom office hours for students between August 31st and September 7th**. There will be specific days and times **assigned by grade level**. Students will enter the Zoom space (**must setup their screen name to show their first and last name**), be placed in a waiting room and will be called upon when their turn comes up. Please note, this will be a process and **students will need to wait** (just like when we are at school).

As the timetable has been created based on the requests made last year, there is no guarantee that students will get their requested course change. No matter the reason, course changes are subject to availability. We do not make changes based on teacher preference, friend requests, or block/semester preferences.

Zoom Office Protocol

Zoom links will be sent through my Remind messaging system the morning of the scheduled office hours. If a student does not have me on Remind, they should contact me by email immediately (rmarghetti@ndrs.org).

When students enter the Zoom waiting room, please ensure that your **first and last names appear on the screen and the video must be turned on** (I need to verify who I am speaking with). Please be patient, just like in school, there may be long lineups and you may need to wait a while. **Changes will not be made through email requests** (if you have emailed me regarding a course change request, the email will be deleted and will NOT be processed).

GRADE 12	TUES, AUG 31	1:00 - 3:00
GRADE 12	WED, SEP 1	12:30 – 3:30
GRADE 11	THURS, SEP 2	9:00 – 12:00
GRADE 11	FRI, SEP 3	10:00 – 12:00
GRADE 9 & 10	FRI, SEP 3	12:30 – 3:00
GRADE 9 - 12	TUES, SEP 7	10:00 – 2:00

Thank you,
Ms. Marghetti
